

## General Ledger Journal Entry Import for ES

### Use Excel to conveniently create journal entries

This utility was developed for Macola ES customers to enable them to import journal entries from Excel to their Macola General Ledger.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	G/L Account	G/L Cost Center	G/L Cost Unit	Date	Amount	Description (Len:50)									
2	1080	00000000	0000	8/28/2012	20.00	TEST1			JOURNAL:	940					
3	1080	00000000	0000	8/28/2012	18.00	TEST2									
4	1080	00000000	0000	8/28/2012	2.50	TEST3			Sum Of Positive Records:	292.5					
5	1080	00000000	0000	8/28/2012	15.00	TEST4			Sum Of Negative Records:	-292.5					
6	1080	00000000	0000	8/28/2012	8.00	TEST5			Balance:	0					
7	1080	00000000	0000	8/28/2012	91.00	TEST6									
8	1080	00000000	0000	8/28/2012	26.00	TEST7			Count Of Positive Records:	10					
9	1080	00000000	0000	8/28/2012	58.00	TEST8			Count Of Negative Records:	4					
10	1080	00000000	0000	8/28/2012	44.00	TEST9			Difference:	6					
11	1080	00000000	0000	8/28/2012	10.00	TEST10									
12	1005	1000FA00	1000	8/28/2012	(50.00)	TEST11									
13	1005	1000FA00	1000	8/28/2012	(50.00)	TEST12									
14	1005	1000FA00	1000	8/28/2012	(100.00)	TEST13									
15	1005	1000FA00	1000	8/28/2012	(92.50)	TEST14									

### WHO NEEDS THIS SOFTWARE?

You probably are already preparing your monthly journal entries using Excel. If you would like to import these journal entries directly from Excel into your Macola ES General Ledger software and eliminate manually keying, this utility is for you.

### HOW DOES IT WORK?

These processing steps are performed by the software:

- Multiple Excel worksheets may be created as templates using different journals.
- G/L account numbers are validated to accounts defined in Macola.
- You select the worksheet and when to import the entries into Macola.

## **KEY FEATURES and BENEFITS**

- Eliminates of tedious keying and proofreading (i.e. happier employees)
- Accrual entries on existing worksheets may easily be reversed the following month.
- Validation of account numbers prior to importing into Macola.
- Unlimited phone support to cover any questions or technical issues.

## **WHAT DOES IT COST & WHAT IS INCLUDED?**

Please refer to our price list. Our annual maintenance fee provides unlimited support and software updates.

**For questions or to schedule a demonstration,  
call Terry Lanham at (513) 723-8091**

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